

KWLT Policy on use of Alcohol

Date Effected: January 2004

Last Update: n/a

Rationale

Members of KWLT are expected to act responsibly in all matters relating to the service and consumption of alcoholic beverages.

Application

This Policy applies to all KWLT members engaged in activities related to KWLT, and to all attendees or volunteers at KWLT functions (including theatrical performances, parties, meetings, and fundraising or other social activities).

Provisions

1. Alcoholic beverages are not permitted inside theatre premises (including venues rented by KWLT for performances and meetings) unless a specific exemption is granted by resolution of the Board of Directors. This policy extends to cast, crew, and attendees.

2. We understand that from time to time KWLT members will host production or other theatre related events in their homes. If serving alcohol in a private home at a KWLT event, the host must adhere to the following guidelines for responsible hosting:

- Do not serve alcohol to minors. The host is responsible for ensuring that party attendees under legal drinking age for Ontario (19) do not consume any alcohol on their premises.
- Non-alcoholic beverages must be provided for those who do not wish to drink or who act as designated drivers.
- Always serve snacks with drinks and have food available throughout the party to avoid drinking on an empty stomach. KWLT provides limited funds for snacks to be served at cast parties.
- Be prepared for overnight guests if necessary.
- Find out how guests will be getting home from your party. Promote the use of designated drivers and keep cash and telephone numbers on hand for taxis. Encourage guests to leave their cars at home and take public transportation, cabs, or walk. Be prepared to take away car keys. Never drink and drive or ride with anyone who has been drinking.

3. We also encourage the following precautions:

- Have a plan to deal with any guest who drinks too much. Before the party, ask someone reliable to help you keep things under control.
- Serve drinks yourself or designate a bartender instead of having an open bar, as guests usually drink more when they serve themselves. Avoid serving doubles and keep a shot glass or jigger next to the bottles - good measurement makes all the difference.
- Stop serving alcoholic beverages at least an hour before the party is over. Bring

out more alcohol-free drinks (bottled water, juice, coffee and tea) and food. Remember that having coffee after drinking doesn't make you sober.

- Don't drink too much yourself. As the host, you can stay on top of, and avoid, potential problems when you can think more clearly and act more quickly.