

# Kitchener Waterloo Little Theatre

## 2019-2020 Board of Directors Nomination

### *Instructions*

Thank you for your interest in the **Kitchener Waterloo Little Theatre Board of Directors for 2019-2020**. Please fill out this nomination form to be considered for the Board. Your answers to the questions will be circulated to the membership in advance.

In the KWLTL bylaws:

*"Nominations for vacant Director positions shall be submitted in writing to the Board of Directors at least seven days in advance of the meeting at which the vote is to be held. Such nominations shall contain the signature of two Members of the Corporation in good standing and a signed acceptance of the nomination by the nominee. Nominations may also be proposed at the meeting at which the vote will be held and must be supported by two Members of the Corporation in good standing and accepted by the nominee."*

The Annual General Meeting will be held on **Tuesday, June 25 at 7:30PM** (BBQ starting at 6PM). Board member applicants should be present for the meeting. In order to stand for election (and vote at the meeting), you need to be a current member of KWLTL.

Please return this application to [secretary@kwilt.org](mailto:secretary@kwilt.org) by **Tuesday, June 18 at 6PM**. When you submit, please have two other members of the corporation support your application with a quick email to [secretary@kwilt.org](mailto:secretary@kwilt.org) containing your name, their name, and their support.

### *Background*

#### **KWLTL Board of Directors**

The KWLTL Board is an operational board that supports the activities of our amazing little theatre. Board members discuss financial, human resources, legal, and operational matters. The Board's work is supported by various officer roles that handle strategic and operational elements. Many of the officer roles need to be filled by a Board member. The Board may also choose to create committee to investigate a particular issue or handle a special project.

The KWLTL Board typically meets monthly for a few hours one evening. Officers also complete additional work related to their office outside of the meeting (amount varies by officership). Board members are elected to a term of two years, and may be re-elected.

#### **Commitment of Individual Directors**

- Be committed to KWLTL's mission and goals.
- Attend meetings (usually once a month).
- Keeping current with Board emails and online discussions.
- Complete the duties of your office.
- Share responsibility for the Board's decisions and the Board's process by participating in discussions; respecting the chair; and respecting any decisions of the group.
- Maintain confidentiality, especially about personal information, financial, legal, and human resources matters.

*Contact Information*

**Name:**

**Email:**

**Phone:**

*Why are you interested in joining the KWLTL Board?*

*What skills and experience do you bring to the Board?*

*What role and/or type of commitment are you interested in on the Board?*

*Position information can be found [in the bylaws](#) or by chatting with the [current holder of the position](#).*

*Please confirm the following:*

	I am at least 18 years of age.
	I am a Canadian resident.
	I am not an undischarged bankrupt.
	I have paid the membership fees set by the Board of Directors.
	I can commit to at least one year of service on the Board.
	I commit to full participation at Board meetings and completion of my duties as an officer (if applicable).